



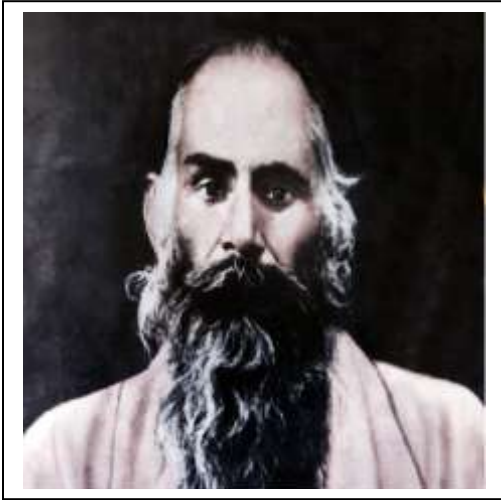
# HAND BOOK OF INFORMATION

## HOSTELS

2017-18



# RESPECTFUL TRIBUTE



Bhagat Phool Singh Ji (1885-1942)



Subhashini Ji (1914-2003)

## Bhagat Phool Singh Ji (1885-1942)

Born on 24 March 1885, in a farmer's family at village Mahra in Sonipat district, Bhagat Phool Singh ji was by all standards a noble soul. After his schooling, he joined Government Service as a Patwari (revenue official) but left it after a short stint. The reason for doing so was to emancipate and empower the weak, vulnerable and suffering humanity living in villages. His main focus was on women's education. A man of vision, he was in the real sense, the maker of modern Haryana. He propagated love, compassion, peace and understanding until the enemies of these noble values cut short his life and assassinated him on 14 August 1942. The legacy of Bhagat Phool Singh ji continued in his daughter Subhashini ji (1914-2003) who took over the reigns of 'The Gurukul'. Acknowledging her commitment to the upliftment of women, the Government of India conferred on Subhashini ji the Padmashree award in 1976 for Social Work.

# VISION

BPS Mahila Vishwavidyalaya's vision is to make a profound difference in the lives of women by empowering them to attain their full potential through pursuit of knowledge, acquisition of skills, development of character and self esteem and recognition of their rights and responsibilities.



## VICE CHANCELLOR'S MESSAGE

Dear Resident,

I feel happy in welcoming you to Bhagat Phool Singh Mahila Vishwavidyalaya (BPSMV), the university with its roots in Gurukul traditions of Indian education system. BPSMV is a unique university in the sense that tradition and modernity go hand in hand.

The university in its almost 10 years of establishment has not only expanded in terms of infrastructure, academic programmes offered but also gained reputation as a unique model of Society- University interface, enabling holistic growth of local community particularly rural women. The community engagement programmes undertaken by BPSMV through its departments of Social Work, Education, Hotel Management, Fashion Technology etc. are proving to be of immense benefit to the local community. Our efforts in this direction have been well recognized by both national and international agencies, universities, institutions and government bodies. As a result the university has signed MOUs with St. Catherine, USA; Durban University of Technology, South Africa; Kwangwoon University, South Korea; United Nations Development Programme (UNDP); Institute of Company Secretaries of India (ICSI), Delhi.

Besides conventional education, the university promotes skills development activities on the campus. The students are offered affordable programmes in communication skills, foreign languages, driving skills, culinary skills, apparel design, social worker's skills, skills for economic independence through Self Help Groups (SHGs) etc. I am sure such activities would facilitate job oriented education for you while being a student of BPSMV.

In order to ensure comfortable stay on the campus the university hostels are well equipped with required amenities and facilities like mess, clean washrooms, recreational rooms, wi-fi facility, hostel libraries, gymnasiums, general sports facilities, football training facility, shopping centre, bank ATMs etc. The residents are mentored by qualified hostel wardens and taken care of by hostel attendants.

Since BPSMV's vision is to empower you through quality education and professional skills, it would be our sincere endeavor to provide you with comfortable stay and ambience during your residency with us. We expect your full cooperation and dedication in complying with the prescribed rules and regulations of university hostels.

Best Wishes

Prof. (Dr.) Asha Kadyan  
Vice Chancellor

# CONTENTS

Sr.No	Item
1	The University
2	Hostels : An Overview
3	Salient Features
4	Admission Rules
5	Room Allotment
6	Documents Required
7	Hostel Committee
8	Fee Structure
9	Fee Exception
10	Mess Dues & Fine
11	Mess Rules
12	General Hostel Rules
13	Visitors & Guests
14	Guest Charges
15	Attendance & Leave Rules
16	Responsibilities
17	Prohibition of Ragging.
18	Hostel Administration
19	University Telephone Directory
20	List of Holidays
21	Academic Calendar
22	Various Forms :- <ul style="list-style-type: none"><li>- Admission</li><li>- Leave</li><li>- Declaration (Appendix-a &amp;b )</li><li>- Clearance</li><li>- Medical Certificate</li></ul>

## 1. THE UNIVERSITY



### Genesis.....

Bhagat Phool Singh Mahila Vishwavidyalaya (BPSMV) is the manifestation of a dream seen by the legendary, saintly figure Bhagat Phool Singh ji, who established a Gurukul, exclusively for girls at Khanpur Kalan in 1936. Since its inception in August 2006, the University has travelled a cherishable journey. Starting in 1936 with 3 girls in a remote & isolated area, the University today prides in being a state-of-the-art university, well-commented with the nearby cities.

The University is spread over lush green, pollution free campus of 500 acres. There are two teaching blocks housing various teaching departments of the university, an Administrative Blocks, a Multipurpose Hall. There are several constituent Institutes viz. BPS Mahila Institute of Higher Learning, BPS Institute of Teacher Training & Research, BPS Mahila Polytechnic and MSM Institute of Ayurveda. Also there are two Senior Secondary Schools; one is a traditional Gurukul offering education in Hindi medium and the other is a campus school, affiliated to C.B.S.E, an English medium school.

### THE BPS TREE

- 1936 Kanya Gurukul Senior Secondary School, Khanpur Kalan
- 1967 BPS Institute of Higher Learning, Khanpur Kalan
- 1968 BPS College of Education, Khanpur Kalan
- 1973 MSM Ayurvedic College, Khanpur Kalan
- 1984 BPS Mahila Polytechnic, Khanpur Kalan
- 1999 TIG Bhainswal, Bhainswal Kalan
- 2003 PSD Girls' Law College, Khanpur Kalan
- 2006 Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan

## SALIENT FEATURES OF THE UNIVERSITY

- o The first State Women University of North India providing education from KG to Ph.D level.
- o The only university providing both Medical (Ayurvedic & Allopathic) and Engineering programmes.
- o Established Centre for Society- University Interface and Research (CSUIR).
- o Established UGC Area Study Centre for Indic and Asian Studies.
- o The University is spread over networked, pollution free 500 acres, surrounded by serene atmosphere.
- o The University offers innovative and job oriented programmes in various disciplines.
- o The facilities provided by the university like hostels, classrooms, mess, sports, entertainment, libraries, language labs, etc are world class.
- o Placement assistance is provided free of cost.
- o Academic exchange programmes with foreign universities from the USA, the UK & Korea etc.
- o Innovative programmes like Integrated Energy Resource Management, Micro- Finance Practices and Folk Medicine. have been introduced.



## 2. HOSTELS



**Bhagat Phool Singh Mahila Vishwavidyalaya provides the best hostel facilities to its resident students. The hostels are newly constructed, equipped with state-of- the- art amenities like solar-water heaters, recreational facilities, library, gymnasium, etc. The rooms with both double and single occupancy are offered to the students. There are 13 hostels consisting of both cubicles and dormitories with a capacity of 3500 residents.**



### 3. SALIENT FEATURES

Automatic Sanitary Napkin & Incinerators Machine Installed in the Hostels.

Pure drinking water is available as all the hostels are equipped with quality water-purifiers.

The hostels have been connected to Generators for round the clock supply of electricity.

The Hostels have well developed facilities for both indoor and outdoor games like Wrestling, Judo, Badminton, Table-Tennis, Volleyball, Basketball, Kabaddi etc.



### 4. ADMISSION RULES

- i) List of the admitted students will be forwarded to the Chief Warden by all HoD's.
- ii) Right of admission to the University Girls' Hostels is reserved with the Chief Warden.
- iii) Students will be admitted to the hostels for one academic session at the beginning of the session, i.e. July of every year, on the recommendation of the Heads of the respective Teaching Departments.
- iv) Admission to the hostels will be on merit cum distance basis. The merit will be the same as will be prepared by the Department for admission to the course concerned.
- v) Only registered Research Scholars or the Research Scholars getting Scholarship/ Fellowship of University/ CSIR/UGC/ any other funding agency will be considered for admission to the University hostels. No Research Scholar shall be allowed to stay in the University Hostels beyond 4 years or after the submission of the thesis, whichever is earlier. However, she has to vacate the hostel during summer vacation for repair, white washing and other works of maintenance.
- vi) Admission will be sought afresh in every academic session and will be subject to the following conditions:-
  - a) Receipt of admission form duly signed by the parents/ guardian of the student
  - b) Recommendation by the Heads of the respective Departments.
- vii) Students whose parents are residing within the 10 km radius of the univ. are not entitled for admission to the hostel.
- viii) If any student gives wrong address and information in the form she will be expelled from the hostel/ University.
- ix) An old resident of a hostel will be eligible to take admission in the hostel for the new session. She must take admission within 10 days after the declaration of her results, failing which, she will have forfeit of her claim to the hostel seat.

**NOTE – If the hostel authorities are not satisfied with the character, past behavior and antecedents of a student, they may refuse accommodation to her in order to ensure discipline and peaceful atmosphere in the hostels.**





## 5. ROOM ALLOTMENT

- i) Rooms will be allotted by the Warden concerned according to the rules given in the Handbook of Information of hostels.
- ii) Junior students shall be housed in the dormitories.
- iii) In case possession of the rooms is not taken within a period of 15 days, the admission will be cancelled and fee will not be refunded in any case.
- iv) A resident cannot shift from her allotted room without the permission of the Warden.
- v) Mutual shifting is not allowed without the permission of the Warden.
- vi) The residents permitting or abetting unauthorized occupation of the rooms/seats shall be liable to (a) expulsion from the hostel (b) forfeiture of security and / or (c) a fine of Rs. 500/-.
- vii) Residents will have to vacate the hostel rooms within 72 hours of the termination of their theory papers/practical Examinations generally in May/June of every year. They will have to hand over complete charge of their respective rooms to the Supervisors of their hostels. No student will be allowed to keep luggage in almirahs / rooms of the hostels after the termination of examinations. A fine of Rs. 100/- per day shall be charged for overstay along with disciplinary action against the defaulter. Furthermore, according to the existing rules, students who have Dissertation papers in their post graduate courses have to submit their dissertation one month before the commencement of the theory examinations.

However, foreign NRI students studying in the University Departments, who are not in final year of their respective courses, may be allowed to stay in the hostel during the vacation on the recommendation of the Heads of the respective Departments.

## 6. DOCUMENTS REQUIRED

- i) Hostel admission form of the candidate, duly filled in and attested by the Head of the Department/ Institute concerned & Deposited to the concerned hostel Warden/Supervisor.
- ii) Three latest passport size photographs of the candidate.
- iii) An attested copy of the DMC of the last University examination taken.
- iv) An Undertaking against ragging, duly signed by the students and the guardian. (Appendix A)
- v) Approved guest-list along with their passport size photographs, attested by the parents.
- vi) Undertaking from the parents regarding the permission to go out of the university campus.(Appendix-B)

## 7. HOSTEL COMMITTEE

1. Chief Warden
2. Warden
3. Supervisor

## 8. FEE STRUCTURE

1. For Residents



Sr.No	Purpose	Installment	Fee	Date of Purpose
1	Room Rent	Annual	Rs.10,800/-	At the time of Admission
2	Mess	Quarterly	Rs.5000/-	At the time of Admission (15 <sup>th</sup> July to Sept 2017)
			Rs. 6000/-	October to December 2017
			Rs.6000/-	January to March 2018
			Rs.6000/-	April to June 2018
3	Security for Hostel (Refundable)	One time	Rs.1000/-	At the time of Admission
4	Mess Security (Refundable)	One time	Rs.1000/-	At the time of Admission
5	Laundry	One time	Rs.660/-	@66/- monthly for 30 clothes
6	Maintenance Charges	Annual	Rs. 780/-	At the time of Admission
7	Information of HBI 2017-18	Annual	Rs. 300/-	At the time of Admission

## 9. FEE REFUND

- A. For the course in which admission is granted directly by the University, refund of fee will be as follows-
  - ❖ Within a week of admission : Rs. 1000/- will be deducted.
  - ❖ Within a month of admission : 25% of the total fee deposited will be deducted.
  - ❖ Beyond one month : fee will not be refundable
- B. For the courses in which admission is granted through Haryana State Counseling Society (HSCS) the refund of fee shall be as per the rules or guidelines of HSCS.
- C. Separate applications are to be tendered for the refund of fee for course and hostel.

## 10. Fee Exemption

The Vice-Chancellor may, on the recommendation of the Chief Warden, exempt blind students from the payment of all hostel charges.

## 11. MESS DUES AND FINE

- 1 The mess charges @ Rs 2000/- per month would be charged.
- 2 If in a particular month the hostel remains closed for 14 days due to vacations the mess charges will be charged for half month.
- 3 If hostel facility is availed in the month of Dec, Jan, May & June due to examination the hostel mess fee shall be charged @ 100/- per day subject to a maximum of the monthly charges.

Note:- The fee and the security amount shall be deposited in cash or through Demand Draft drawn in favour of The Registrar, BPS Mahila Vishwavidyalaya payable at HDFC, Khanpur Kalan branch.

Hostel & Mess Security will be refunded at the time of withdrawal from rolls of BPSMV. All residents are required to clear Hostel, Mess, Canteen and other dues and obtain a 'No Dues' Certificate before they take their examination roll numbers and again all their dues must be cleared before they vacate the hostel.

### 4 Schedule of Mess Fees

Mess Fee for	Without Late Fee	With Late Fee 100/-	With Late Fee 200/-	With Late Fee 300/-
Oct.17 to Dec. 17	till 31 Oct.17	till 10 Nov.17	till 20 Nov.17	till 30 Nov 17
Jan.18 to March18	till 31Jan.18	till 10 Feb. 18	till 20 Feb. 18	till 28 Feb. 18
April 18 to June 18	till 30 April 18	till 10 May 18	till 20 May 18	till 31 May 18



## 12. Mess Rules

Meals will not be served before or after the following mess timings:

- Breakfast 07:30 to 08:30 a.m.
- Lunch 12:30 to 02:00 p.m.
- Dinner 07:30 to 08:45 p.m.

- Meals are served in the dining hall only. No resident is allowed to carry food to the rooms.
- Cooking in the rooms is strictly prohibited. The defaulters will be imposed a fine of Rs 100/-.
- All complaints pertaining to mess should be forwarded to Chief Warden through respective Wardens.
- Entry into the cooking area is prohibited.
- Information regarding illness should be given in advance so that special food may be prepared.
- If the total amount of Mess dues exceeds the security deposited, the resident will be deprived of the services of the Mess.

### 13. GENERAL HOSTEL RULES

- i) No Student in any circumstances will visit the residence of an employee of the university.
- ii) Only mother will be allowed to stay with her daughter in the hostel for a maximum period of one day.
- iii) Students will get leave to visit homes only on Sundays/holidays.
- iv) All residents are required to take care of their room's property i.e light/ electrical fixtures, doors, windows, furniture etc. Residents can lodge complaint regarding any general repair in the register available in the hostel office.
- v) Residents shall be in their rooms during night time and will not move to other rooms for sleeping without the permission of the Warden/Supervisor/Attendant.
- vi) Residents are not allowed to move items of furniture from their allotted rooms.
- vii) All residents have to use facilities like T.V., news papers, magazines, sports items, etc in a proper way. The residents shall be fully responsible for any damage/ loss of hostel property. Repair charges for any damage to any item of hostel property shall have to be paid by the resident.
- viii) Residents should be properly dressed while going to the common room, dining room, study room and hostel office.
- ix) Residents should not keep cash or jewellery or other valuable items in their rooms. The responsibility of safety of the belongings will be entirely that of the residents.
- x) Use of any kind of intoxicant is strictly prohibited in the hostels. Defaulters will be fined Rs.500/- and/ or expelled from the hostel.
- xi) Residents are required to maintain proper hygienic condition in hostels. Tea leaves or any other kind of rubbish should not be thrown in the sinks. Dustbin should be used.
- xii) Lights should be switched off & taps should be closed when not required, failing which a fine of Rs.100/- will be imposed.
- xiii) A resident is not allowed to use electrical appliances in her room such as electrical heaters/ rods, etc. In case a resident is found in possession of any of the electrical appliances, the appliances may be confiscated and she will be fined minimum of Rs.200/- per appliance. In case a resident repeats this act the amount of the payable will also increase accordingly and disciplinary action will be taken. For the convenience of the residents paid services of washerman are provided @ Rs.66 per month for ironing 30 clothes through warden/ supervisors.
- xiv) During summer season the residents can use personal coolers by paying Rs 800 per month. Unauthorized use of coolers will attract a fine of Rs 1000/- on every occasion.
- xv) Loud music is not allowed in the hostel premises.
- xvi) Residents are not at all allowed to create any type of disturbance/ discomfort to other residents.
- xvii) No resident shall misbehave/indulge in manhandling of the hostel workers/ fellow residents/hostel staff. Strict disciplinary action, including expulsion from the hostel/ University, will be taken against the defaulter.
- xviii) Any resident found in possession of weapons shall be liable to a fine of Rs. 500/- and or expulsion from the hostel/ University and the matter shall be reported to the police. All rooms (including almirahs and belongings) are open to inspection by the Warden at any time.
- xix) Unauthorized breaking of locks/window/ panes is strictly prohibited. Defaulters will be fined Rs.500/-
  
- xx) No resident will indulge in any kind of unruly behavior.
- xxi) No resident is allowed to take newspapers/ magazines/ sports items/ equipments to her room without permission of the Warden.
- xxii) No resident shall involve in stealing any property belonging to their colleagues / hostel.
- xxiii) Before leaving the hostel, every resident shall obtain clearance from the Warden/ Supervisor and personally

handover the charge of the room and hostel property to the supervisor of the hostel. A penalty of Rs 500/- will be imposed on the defaulter.

- xxiv) The residents are allowed to entertain the guests/guardian only in the guest rooms/ guest house with permission of the Warden/ Supervisor.
- xxv) The residents are not allowed to entertain any lady guest, including sisters in their rooms at night.
- xxvi) The residents have to observe the proper timings of the main gate of hostels which will be announced from time to time. Late entry beyond specified time is not allowed in any case. However, in unforeseen circumstances, the entry may be allowed with permission of the Chief Warden/ Warden.
- xxvii) All residents are required to clear their Hostel, Mess, Canteen and other dues and obtain a No Dues certificates before they take their examination roll number and again all their dues must be cleared before they vacate the hostel failing which, their names will be forwarded to the Registrar/ Head of the Department for withholding the declaration of result/award of degrees. Other disciplinary action, including forfeiture of securities, may also be taken.
- xxviii) Acts of indiscipline shall be severely dealt with. The Chief Warden/Warden will send such cases to the concerned Head of the Department for further disciplinary action.
- xxix) A fine of Rs. 1000/- will be levied on the student in whose possession an electric iron (press)/ Induction Chulha/Plate is found.
- XXX) Refund of security amount may be allowed within one year after leaving the hostel by production of original fee receipt. In case if non availability of the original fee receipt photocopy duly verified by the concerned Warden may be attached.

#### 14. VISITORS AND GUESTS

- i) The visitors are allowed to visit only after making an entry in the Visitors Register.
- ii) No visitor, in any case, shall be allowed to see the girl resident after the main gate of the hostel is closed.
- iii) Only those guests will be allowed to see a resident whose names are included in the approved guests list submitted by the resident at the time of admission.
- iv) Guests shall see residents only in the Visitor's room.
- v) Male guests are not permitted to stay overnight in any hostel. However, a female guest in a special situation may be accommodated by the resident for a maximum period of 2 days in the guest rooms / guest house with prior permission of the Chief Warden/Warden.
- vi) No resident is allowed to bring/ accommodate guests/ external persons in rooms. Guests can be entertained in the guest room of the hostel with prior permission of the Warden.
- vii) A resident of a hostel cannot take her meals as guest of another resident in the same hostel.
- viii) A guest can take food only after an entry of the guest is made in the Mess Register

#### 15. GUEST CHARGES

Sr.No	Particulars	Charges
1	Guest Room	Rs. 150/- per day per head
2	Ex-Resident of the Hostel ( Only for Exam Days)	Rs. 150/- per day per head
3	Breakfast	Rs. 30/-
4	Lunch	Rs. 35/-
5	Dinner	Rs. 35/-
6	Guest Faculty Accommodation	Rs. 1200/- per month



## 16. ATTENDANCE & LEAVE RULES

- i) A resident is not allowed to leave the hostel during night except with prior written permission of the Warden on the basis of the undertaking of the parents vide annexure (B). Any resident found violating this rule will be liable to be expelled from the hostel/University or fined upto Rs. 500/-.
- ii) In the case of a resident coming late to the hostel or absenting in the night from hostel without prior permission, the hostel Warden shall immediately inform the Chief Warden and the parents of such girl student and disciplinary action shall be taken against her.
- iii) No resident is allowed to leave the hostel during night except in emergency. She can go with her parents with the permission of the Warden/Supervisor.
- iv) In special cases, if the residents are required to leave the station, written prior permission of the Head of the department/Institute concerned should be submitted to the Warden.
- v) A resident, under all circumstances, shall inform the Warden about her absence from the hostel. She shall sign the register maintained for the purpose at the hostel gate.
- vi) Residents in hostels shall present themselves in person for daily roll-call at the time fixed by the Warden. Attendance will be taken by the Warden/Supervisor. Defaulters will be marked absent and fined accordingly. Strict disciplinary action, including expulsion from the hostel/University, may be taken against the defaulter.
- vii) The names of the residents absenting themselves without permission for a fortnight or more, may be struck off from the rolls and possession of their rooms will be taken by the Warden/Supervisor .
- viii) The hostel gate will close at the times mentioned below:-
  - July 1st to September 30th : 7:00 p.m. to 6:00 a.m.
  - October 1st to November 30th : 6:00 p.m. to 6:00 a.m.
  - December 1st to January 15th : 5:30 p.m. to 6:30 a.m.
  - January 16th to February 28th : 6:00 p.m. to 6:00 a.m.
  - March 1st to June 30th : 7:00 p.m. to 6:00 a.m.
- ix) Late entry beyond specified time is not allowed in any case. However, in unforeseen circumstances, the entry may be allowed with the permission of the Chief Warden/ Warden.
- x) Hostel will be checked by the Warden/Supervisor at night daily.
- xi) Gate pass will be issued to the hostel residents by the Warden/ Supervisor.



## 17. RESPONSIBILITES

- i) Living in hostel pre-supposes a high degree of integrity and conscientiousness as a member of a community. It also entails a moral responsibility on a resident.
- ii) No damage should be effected on hostel property.
- iii) Make every effort for peaceful coexistence and maintaining discipline and decorum.

NOTE: i) The Hostel Authorities may expel any resident at any time, if they are not satisfied with her health or conduct.

ii) Any resident found violating these rules will be liable to be expelled from the hostel/ University and /or fined upto Rs. 500/-.

iii) Any other notification from time to time by the Chief Warden/Warden will be binding on the residents.

iv) The University authorities will have the right to get the hostel vacated or closed down as and when they feel the situation so warrants.

## 18. PROHIBITION OF RAGGING

- The instructions for curbing ragging as conveyed by the UGC vide letter no. FA-1/97 (CPP-II) dated 7 July, 2001 in view of the judgement of Supreme Court in Civil Writ Petition No. 656 of 1998 'Vishwa Jagriti Mission V/s Centre Govt.' given below shall be adhered to strictly:-

- Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, the punishment may include expulsion from the Institute, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of (i) withholding "scholarships or other benefits (ii) debarring from representation in events (iii) withholding results (iv) suspension or expulsion from hostel or mess, and the like (v) lodging of FIR in local police station. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or indisciplinary activities which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment, so as to adversely affect the physique or psyche of a fresher of a junior student, will be deemed to be an act of ragging.

Hon'ble Supreme Court of India in SLP © No. 24295/2004 in the matter of University of Kerala V/S Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel her from the institution.

## SHOPPING CENTRE





## HOSTEL ADMINISTRATION

**CHIEF WARDEN**  
Mrs. Krishna Rathee  
Mob: 8295538866

### WARDENS

1. Mrs Jaiwanti 8199001044
2. Mrs. Sunil 9991964822
3. Mrs Rekha 9992525110
4. Mrs. Kiran Bala 8607412343
5. Mrs. Rajbala 9315883594
6. Mrs. Kusum 8295582370
7. Mrs. Nirmala 8059001558
8. Mrs. Omvati 8222891400

### SUPERVISORS

1. Mrs. Naresh 9416873898
2. Mrs. Sumitra 9416854943
3. Mrs. Roshni 9466767325
4. Mrs. Kavita 8059666992
5. Mrs. Seema 9991336693
6. Mrs. Urmila 8685033406
7. Mrs. Poonam 8930773594

### ATTENDENTS

1. Mrs. Ram Bhateri 9253732472
2. Mrs Saroj 9050463375
3. Mrs Kamlesh 9416873740
4. Mrs Bhateri 9050463375
5. Mrs. Priti 9996676757
6. Mrs. Manju 8571053900
7. Mrs. Neelam 8930583005
8. Mrs. Shakuntla 9468486987
9. Mrs. Rajesh 8813970565
- 10 Mrs. Veena 8397855983
11. Mrs. Suman 9896531696
12. Mrs. Suman 8053682807
13. Mrs. Sonia 9991175330
14. Mrs. Pinki 9729247687
15. Mrs. Rashmi 8930050978

### PANNEL OF DOCTORS

Dr. B.C. Arya, MSM Institute of Ayurveda, BPSMV  
Dr. S.P. Gautam, MSM Institute of Ayurveda, BPSMV  
Dr. Deepmala MSM Institute of Ayurveda, BPSMV  
Dr. Mamta Rani, MSM Institute of Ayurveda, BPSMV

**Ambulance Phone No 8222820906**

## UNIVERSITY TELEPHONE DIRECTORY

<b>Sr.No</b>	<b>Department</b>	<b>Telephone Number</b>
1.	Vice Chancellor, Secretariat	01263-283111
2.	Registrar, Secretariat	01263-283038
3.	Deputy Registrar's Office	01263-283005
4.	Department of CSE &IT	01263-283135
5.	Department of Fashion Technology	01263 -283126
6.	Department of ECE	09255229582
7.	Department of Management Studies	01263-283087
8.	Department of Commerce	01263-283039
9.	Department of English	01263-283011
10.	Department of Laws	01263-283723
11.	Department of Hotel Administration	09896981620
12.	Department of History	9813671214
13.	Department of Political Science	9416273953
14.	BPS Institute of Teachers Training & Research	01263-283627
15.	Department of Economics	01263-283036
16.	Department of Social Work	01263-283017
17.	Department of Foreign Languages	01263-283119
18.	Department of Basic Applied Sciences	01263-283679
19.	Department of Pharmaceutical Education & Research	01263-285307
20.	Department of Physical Education	01263-283043
21.	M.S.M. Institute of Ayurveda	01263-283629
22.	Learning Resource Centre (Language Lab.)	01263-283224
23.	BPS Institute of Higher Learning	01263-283624
24.	Human Resurce Development Centre	01263-283208
25.	BPS Mahila Polytechnic	01263-283626
26.	Academic Staff College	01263-283208
27.	Central Library	01263-283006
28.	KGSS School	01263-283625
29.	Campus School	01263-283163
30.	Examination Branch	01263-283679
31.	Proctor	9466593421
32.	Dean Student's Welfare	01263-283002
33.	Chief Warden	01263- 283082
34.	Executive Engineer	01263-283007
35.	Finance Officer	01263-283209
36.	Academic Branch	01263-283066
37.	AR (Registration and Scholarship)	01263-283061
38.	Transport Supervisor	09416020177
39.	Security Officer	01263-283004

# ACADEMIC CALENDER 2017-18

## FOR UNDER – GRADUATE COURSES

Admissions	01/07/17 to 14/07/17
1 <sup>st</sup> Teaching: Odd Semesters	15/07/17 to 14/10/17
Vacation -I	15/10/17 to 22/10/17
2 <sup>nd</sup> Teaching : Odd Semesters	23/10/17 to 13/11/17
Examinations	14/11/17 onwards
Winter Vacation -II	18/12/17 to 31/12/17
1 <sup>st</sup> Teaching : Even Semesters	01/01/18 to 27/02/18
Vacation –I	28/02/18 to 04/03/18
2 <sup>nd</sup> Teaching Term	05/03/18 to 28/04/18
Examinations	30/04/18 onwards
Summer Vacations-II	19/05/18 to 01/07/18

## POST – GRADUATE COURSES

Admissions	01/07/17 to 19/07/17
1 <sup>st</sup> Teaching: Odd Semesters	20/07/17 to 14/10/17
Vacation -I	15/10/17 to 22/10/17
2 <sup>nd</sup> Teaching : Odd Semesters	23/10/17 to 17/11/17
Examinations	18/11/17 onwards
Winter Vacation -II	18/12/17 to 31/12/17
1 <sup>st</sup> Teaching : Even Semesters	01/01/18 to 27/02/18
Vacation –I	28/02/18 to 04/03/18
2 <sup>nd</sup> Teaching Term	05/03/18 to 28/04/18
Examinations	30/04/18 onwards
Summer Vacations-II (2017-18)	19/05/18 to 01/07/18

Hostel No.....

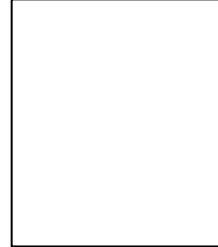
Form No.....

BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN (SONIPAT)

APPLICATION FORM FOR ADMISSION TO HOSTELS

2017-18

1. Name of the Programme:.....
2. Name of the Department/ College/Institute:.....
3. Class .....Semester .....
4. Name of the Applicant (CAPITAL LETTERS):.....
5. Mother's Name:.....Occupation.....
6. Father's Name:..... Occupation .....
7. Category: GEN/ OBC/ SC/ ST/PH/SBC.....Addhar No.....
8. Date of Birth:.....
9. Address for Correspondence: .....
- .....Pin .....
- Telephone No ..... E mail.....
10. Permanent Address:.....
- .....Pin .....
- Telephone No (Mobile).....Landline.....
11. Were you a resident in BPS Hostels in the previous year, If yes, fill the following information: Department ..... Class .....
- Roll No. ....Hostel No. .... Room No. ....



**RECEIPT**

Received Hostel admission application form number .....  
from ..... for admission to Hostel No..... for the  
year 2017-18.

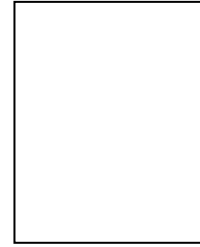
Check Clerk

Visitors permitted to visit the applicant:

1

2

3



Name:..... Name:..... Name:.....

Relation:..... Relation:..... Relation:.....

Contact No..... Contact No..... Contact No.....

Sign. of Guardian..... Sign. of Guardian..... Sign. of Guardian.....

Note- If any Contact Number changes, Guardian are required to inform this office in the writing

Declaration by the Applicant:

I solemnly, declare that I have gone through the rules and regulations of the hostel and would abide by them. In case of any misconduct or misbehavior, I may be fined or expelled by authorities from the hostel.

Date:

Signature of the Applicant

Declaration by the Parent/Guardian:

I solemnly, declare that I have gone through the rules and regulations of the hostel and would abide by them. In case of any misconduct or misbehavior by my ward, the action taken by the concerned authorities will be acceptable to me.

Date:

Signature of the Parent/Guardian

Supervisor

Warden

HOD/Principal

Chief Warden

**BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN (SONIPAT)**

**LEAVE APPLICATION FORM FOR HOSTEL RESIDENTS**

**2017-2018**

Name:..... Class:..... Roll .....

Hostel No.:..... Room No.:.....

Leave from (Date of departure)..... Time.....

Date of arrival..... Time.....

Reason for Leave:.....

Address during Leave:.....

.....

Contact No (Mobile)..... Landline.....

Declaration by the Resident:

- a) I will not get this leave extended in any case.
- b) I will be responsible if I go anywhere else other than the above mentioned address.

Date:

Signature of the Applicant

Leave Allowed / Not Allowed

Principal/ H.O.D.

Warden/ Hostel Supervisor

Note- Photo Copy of the same also may be used for the purpose of leave

---

**BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN (SONIPAT)**

**DECLARATION (For keeping Mobile Phone)**

Note: Undergraduate Students are not allowed to keep Mobile Phone in the Hostel.

Name..... Class ..... Roll No.....

Hostel No..... Room No.....

Declaration by the Parents / Guardian:

I am providing mobile phone number .....of ..... company to my ward. In case of any misuse and problems arising out of it, I will be responsible and will accept the decision of the Hostel Administration.

Signature of Parent / Guardian

**UNDERTAKING BY THE RESIDENT**

I,.....(full name of student with admission/ registration/ enrolment number) d/o Mrs./Ms..... having been admitted to ..... (name of the institution)....., have received a copy of the UGC Regulations on curbing the Menace of ragging in Higher Educational Institutions, 2009.( hereinafter called the “regulations”). I have carefully read and fully understood the provision contained in the said regulations.

1. I have, also in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.
2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment accordingly to clause 9.1 of the regulations, without prejudice to any other criminal action that may taken against me under any penal law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being pan of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be false, I am aware that my admission is liable to be cancelled.

Decaled this..... Day of..... month of.....year.

Counter Signature of Parent/ Guardian

Signature of Student

Name:



**Appendix -B**

**UNDERTAKING FROM THE PARENTS REGARDING PERMISSION  
TO GO OUT OF THE UNIVERSITY CAMPUS**

Parents are requested to mention yes/no to any one option given below:

1. My daughter be permitted to go out with the permission of the parents only. Yes/No
2. My daughter be permitted to go out on the basis of authority letter submitted in the Hostel. Yes/No
3. Never allow my daughter to go out without parents / guardian. Yes/No

Important Note: The undertaking from the parents at this place will mean that the student herself or the parents would be responsible for the activities/incidents which take place outside the campus. The University shall not be held responsible under any circumstances.

Signature of parents / Legal guardian

Name.....Relation.....Mobile.....  
Address.....

माता-पिता द्वारा दी गई दायित्व स्वीकृति  
(छात्र के वि" वविद्यालय परिसर से बाहर जाने के संबंध में)

माता-पिता निनलिखित विकल्पों में से किसी एक को चुनें, प्रत्येक के समक्ष हॉ/नहीं लिखें

1. मेरी सुपुत्री को केवल माता-पिता की अनुमति के बाद ही वि" वविद्यालय परिसर से बाहर जाने दिया जावे । हॉ / नहीं
2. मेरी सुपुत्री को माता-पिता के द्वारा छात्रावास में दिये गये लिखित अधिकार पत्र के आधार पर ही वि" वविद्यालय परिसर से बाहर जाने दिया जाये । हॉ / नहीं
3. मेरी सुपुत्री को केवल माता-पिता की उपस्थिति में ही वि" वविद्यालय परिसर से बाहर जाने दिया जावे । हॉ / नहीं

महत्वपूर्ण निर्देश I – यहां इस दायित्व स्वीकृति का स्पष्ट अर्थ है कि वि" वविद्यालय परिसर से बाहर होने वाली किसी भी घटना/दुर्घटना के लिये छात्र स्वयं या माता-पिता वैधानिक रूप से जिम्मेवार होंगे, किसी भी परिस्थिति में वि" वविद्यालय या छात्रावास का कोई अधिकारी/पदाधिकारी जिम्मेवार नहीं होगा ।

माता-पिता/वैधानिक संरक्षक

हस्ताक्षर

नाम..... सम्बन्ध (छात्र से).....

मोबाईल/फोन न0..... पता.....

# MEDICAL CERTIFICATE

Name of Candidate.....D/O .....

Age .....Height .....Weight.....

Blood Group..... RH..... Allergies.....

Any persistent health problem or chronic ailment for which the candidate is currently undergoing treatment, with details and medicines prescribed:

.....  
.....  
.....  
.....

This is certify that I have examined Ms.....on.....  
and found her medically fit for pursuing studies in the University/College and stay in the Hostel.

Doctor's Signature

Registration No:

Seal

---

## BHAGAT PHOOL SINGH MAHILA VISHWA VIDYALAYA, KHANPUR KALAN (SONIPAT)

### HOSTEL NO DUES CERTIFICATE

Name: .....Class:..... Roll No.....

Hostel No.:..... Room No..... Admission time Hostel No.....

Certified that 'No Dues' are pending against her.

1. Accounts Clerk:..... 2. Canteen:.....

3. Hostel Supervisor:..... 4. Warden:.....

Received Cheque No. .... Dated..... for Rs. ....

on account of Hostel and Mess Security.

Signature of the Student

**BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA**

**KHANPUR KALAN (SONIPAT)**

**HARYANA- 131305**

**[www.bpswomenuniversity.ac.in](http://www.bpswomenuniversity.ac.in)**