

INSTRUCTIONS/GUIDELINES FOR FILLING ONLINE APPLICATION FORM FOR ADMISSION

<http://bpsmv.digitaluniversity.ac/> || www.bpswomenuniversity.ac.in

Before applying online, a candidate should have:-

- A. Scanned copy of their Photograph and Signature
- B. Mobile Number & E-mail id
- C. Keep the necessary details/document(s) ready (like DMC of Matriculation, Senior Secondary and Degree etc.)
- D. Go to complete presentation- "How to Apply Online for Admission" available on the website.

1.

- a. Go to <http://bpsmv.digitaluniversity.ac/>
OR
- b. Go to www.bpswomenuniversity.ac.in and click on DIGITAL UNIVERSITY link.
- c. A candidate can apply online for a course **OR** come to University premises for filling her application form free of cost. (Please bring all necessary docs/photograph)
- d. **Venue:** Teaching Block II, 1st floor, University Computer Centre, University Campus, Khanpur Kalan, Sonipat.
- e. **Date & Timings:** 02.06.2017 to 29.06.2017, 9:00a.m. To 5:00p.m.

- 2. Please read the Prospectus of Bhagat Phool Singh Mahila Vishwavidyalaya carefully before you start filling the Online Application Form.
- 3. Only Online Mode is available for applications.
- 4. No registration will be allowed before or after stipulated registration dates.
- 5. **A candidate can apply for multiple courses through single registration. (Fee will be charged on per application basis.)**
- 6. On application form, items marked with * are compulsorily to be filled in.
- 7. An OTP and verification mail shall be sent on your registered mobile no and email id, after successfully verification you can proceed further.
- 8. The candidate can deposit the Online Admission Application Fee by Online mode (Debit/Credit Card/Net Banking).
- 9. After successful payment an application form will be available in your account.
- 10. Information about fee confirmation, Application Form, Admit card etc .will be available on the candidate's login page (My page) itself.
- 11. The admit card for appearing in entrance test shall be available online only at candidate's login before 24hrs of the scheduled exam date. University shall not send admit card to any registered candidate for entrance test by POST.
- 12. You will not be informed about any activity by post. It is solely your responsibility to check web site for all activities including downloading or printing of Admit Cards and for any updates.

13. A tentative merit list of students will be uploaded on the University website on the dates mentioned in the Admission Brochure 2017-18 & also displayed on the Notice Board of the concerned department.

14. Candidates as per tentative merit list shall reach to the department for verification of documents along with their original Documents, a copy of all documents (like downloaded application form, a paid copy of e-Challan of application fee, additional documents list is available on website) & Admission fee of the course/programme as mentioned in the Admission Brochure. The tentative Merit list may change after verification of original documents.

15. Stay connected with <http://bpsmv.digitaluniversity.ac/> for updates. For any support you may contact to **01263-283038** or mail us at **helpbpsadmission@gmail.com**